

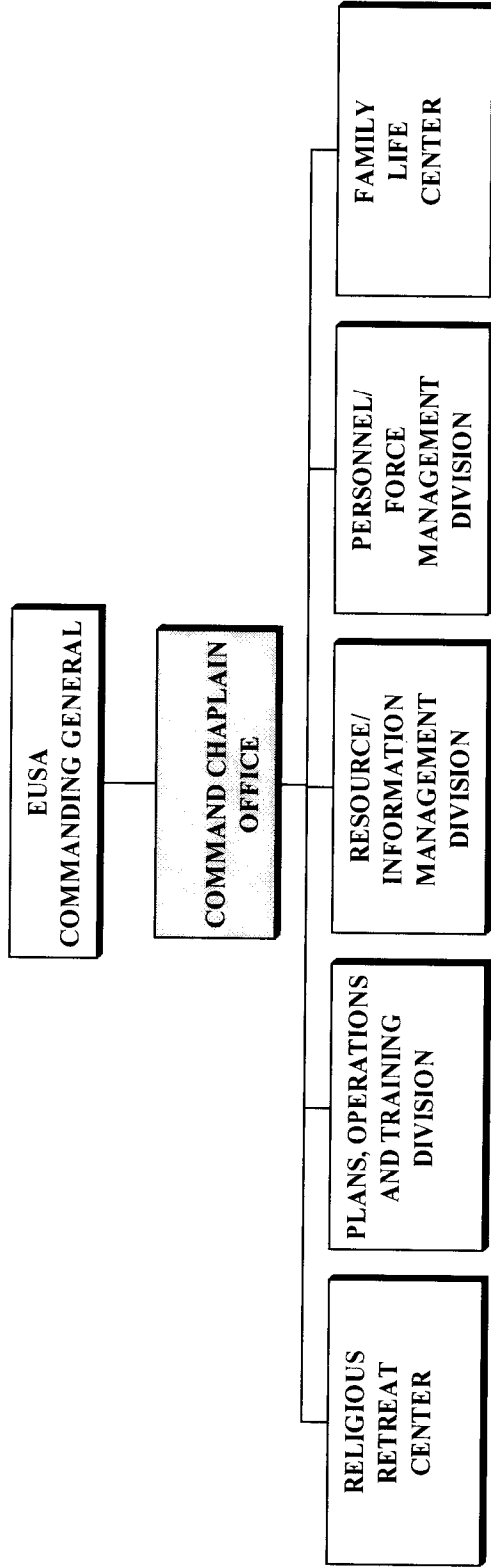
**APPENDIX F**

**COMMAND CHAPLAIN OFFICE**

**ORGANIZATION:** As shown on the organization chart.

**MISSION:** Advises the Commanding General (CG), Eighth United States Army (EUSA) on matters pertaining to religion, ethics, moral leadership and chaplain support activities. Supervises the technical aspects of the Chaplaincy program within the command. Provides pastoral care to Command and staff and to other chaplains.

**EUSA Memo 10-1**



STAFF AGENCY: COMMAND CHAPLAIN OFFICE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

**COMMAND CHAPLAIN (EACH, 725-6014)**

1. Provides professional assistance and advice on matters of religion, morals and morale as affected by religion.	P	AR 165-1	1	1	1
2. Represents the Commander before the military and civilian communities at religious and civic functions and performs liaison with local religious and other civilian organizations.	P	AR 165-1	2	2	2
3. Maintains liaison with Office of the Chief of Chaplains, Chaplain Center and School, and other Major Army Command (MACOM) Staff Chaplains.	P	AR 165-1	3	3	3
4. Ensures opportunities for chaplains to satisfy ecclesiastical obligations are utilized.	P	AR 165-1	4	4	4
5. Requisitions, assigns, reassigns and trains chaplains and chaplains assistants within the Command.	P	AR 165-1	5	5	5
6. Plans the Commanders religious program with the Command Master Religious Program.	P	AR 165-1	6	6	6
7. Budgets and Programs for Chaplain activities throughout Korea.	P	AR 165-1	7	7	7
8. Reviews and coordinates all religious material designated for mass media dissemination.	P	AR 165-1	8	8	8
9. Provides religious ministrations to prisoners, civilian internees and displaced persons.	P	AR 165-1	9	9	9

**EUSA Memo 10-1**

<b>STAFF AGENCY: COMMAND CHAPLAIN OFFICE</b>					
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>		
			<b>Armistice</b>	<b>Contingency</b>	<b>War</b>

10. Approves all non-personal services clergy contracts for those faith groups lacking their ecclesiastically required chaplain.

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**PLANS, OPERATIONS AND TRAINING DIVISION (EACH-O, 723-8487)**

- |   |   |  |   |   |    |
|---|---|--|---|---|----|
| 1. Develops Command Chaplain contingency plans.   | P | USFK Reg 550-8                                     | 1 | 1 | 1  |
| 2. Coordinates Exercise Training.   | P | AR 11-2<br>AR 165-1<br>EUSA Reg 1-201<br>FM 25-100 | 2 |   | 5  |
| 3. Provides strategic planning for religious support operations.  | P | AR 165-1<br>FM 16-1                                | 3 | 2 | 2  |
| 4. Coordinates Unit Ministry Team (UMT) Mission Essential Task List (METL).   | C | AR 350-1<br>EUSA Reg 350-41                        | 4 | 8 | 8  |
| 5. Establishes policies and procedures for chaplain activities and programs, including spiritual and moral development. | P | AR 165-1   | 5 | 7 | 7  |
| 6. Coordinates UMT Training Strategy (UMTTS).   | P | AR 350-1<br>EUSA Reg 350-41                        | 6 |   | 9  |
| 7. Manages EUSA UMT professional development training.  | P | AR 350-1<br>AR 165-1                               | 7 |   | 10 |

STAFF AGENCY: COMMAND CHAPLAIN OFFICE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

8. Monitors chaplain assistant professional and career development.	P	EUSA Reg 350-41 EUSA Reg 600-2	8	11
9. Monitors KATUSA chaplain assistants training and testing.	P	EUSA Reg 600-2	9	12
10. Supervises the EUSA-wide outreach program for non-command sponsored families.	P	AR 165-1	10	
11. Provides input in the development and revision of regulations and SOPs.	C	AR 165-1	11	6
12. Provides certification of Denominational Service Leaders in support of free exercise of religion of all assigned personnel.	P	AR 165-1	12	13
13. Conducts and coordinates EUSA-wide chaplain programs on suicide prevention.	P	AR 165-1	13	14
14. Serves as chaplain point of contact for world religious and cultural distinctions and customs.	P	AR 165-1	14	15
15. Coordinates the American Forces Korea Network (AFKN) publicity for religious Activities and daily devotions.	P	AR 165-1	15	16
16. Provide oversight of the Chaplain Family Life Center.	C	AR 165-1 USFK Reg 600-240	16	
17. Provides Command Quarterly Review and Analysis.	P	DFASIN Reg 37-1	17	17

**EUSA Memo 10-1**

<b>STAFF AGENCY: COMMAND CHAPLAIN OFFICE</b>				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

- |  |   |                             |    |       |
|--|---|-----------------------------|----|-------|
| 18. Gives input for internal control.  | C | AR 11-2                     | 18 | 18    |
| 19. Participates in security management and training.  | C | AR 380-5 w/EUSA<br>Suppl 1  | 19 | 19    |
| 20. Secures off-post religious ministries to assist in religious support mission.                          | P | AR 165-1                    | 20 | 9 20  |
| 21. Provides religious coverage and spiritual counseling IAW EUSA Area Coverage Plan.                      | P | AR 165-1                    | 21 | 10 21 |
| 22. Provides worship services and religious coverage IAW Community Chaplain Command Master Religious plan. | P | AR 165-1                    | 22 | 22    |
| 23. Serves as Mass Casualty Reporting Team (MCRT).   | P | AR 600-8-1<br>w/EUSA Supp 1 | 23 | 3 3   |
| 24. Serves as the theater wide point of contact for Battle Fatigue Ministry.                               | P | AR 165-1                    | 24 | 4 4   |
| 25. Records Ministry Team history.   | P | AR 165-1<br>AR 870-5        | 25 | 23    |
| 26. Advises chaplain involvement in prevention and treatment of substance abuse.                           | C | AR 165-1                    | 26 | 24    |

STAFF AGENCY: COMMAND CHAPLAIN OFFICE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency

**PERSONNEL/FORCE MANAGEMENT DIVISION (EACH-P, 725-6002)**

1. Identifies UMT manpower staffing requirements.	P	AR 71-2 AR 71-31 AR 570-5 AR 570-4 AR 71-11 AR 165-1	1	2
2. Coordinates personnel requisitions, assignments, and actions.	P	AR 165-1 AR 614-100 FM 165-17 USFK Reg 614-1	2	1
3. Develops and Manages Chaplain Personnel Policy.	P	AR 165-1 FM 165-17	3	3
4. Manages leave and sponsorship policies.	P	AR 630-5 w/EUSA Suppl 1 AR 612-11 w/EUSA Suppl 1	4	4
5. Coordinates the Distinguished visitors/denominational endorsers.	C	AR 55-46 USFK Reg 1-40 USFK Reg 1-23	5	8

**EUSA Memo 10-1**

<b>STAFF AGENCY: COMMAND CHAPLAIN OFFICE</b>					
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>		
			<b>Armistice</b>	<b>Contingency</b>	<b>War</b>

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|---|---|-----------------------------------|---|---|---|
| 6. Manages UMT Reserve Component personnel.   | P | AR 350-1<br>AR 500-5<br>AR 500-51 | 6 | 5 | 5 |
| 7. Provides worship services and religious coverage IAW Community Chaplain Command Master Religious plan. | P | AR 165-1                          | 7 | 6 | 6 |
| 8. Provides religious coverage and spiritual counseling IAW EUSA Area Coverage Plan.                      | P | AR 165-1                          | 8 | 7 | 7 |

**RESOURCE/INFORMATION MANAGEMENT DIVISION (EACH- R, 725-4048)**

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1. Coordinates UMT resource trails.   | P | DFAS IN Reg 37-1                              | 1 | 2 | 2 |
| 2. Facilitates chaplain facilities construction, remodeling and furnishing.   | P | AR 165-1<br>EUSA Reg 420-2                    | 2 | 3 | 3 |
| 3. Manages Budget Activities.   |   | AR 165-1<br>EUSA Reg 37-1<br>DFAS IN Reg 37-1 | 3 | 4 | 4 |
| 4. Processes and coordinates disbursement of Chief of Chaplains, Specialized Services Grants, Initiatives, and NAF Grant funds. | P | AR 165-1                                      | 4 | 5 | 5 |
| 5. Serves as the fund manager for MACOM Chaplain Non-appropriated Fund.   | P | AR 165-1<br>AR 11-2                           | 5 | 6 | 6 |



STAFF AGENCY: COMMAND CHAPLAIN OFFICE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

6. Monitors internal control and conducts technical assistance visits.	P	AR 11-2 AR 1-201	6	7	7
7. Monitors wartime UMT logistical reserve stocks.	P	AR 700-4	7	1	1
8. Coordinates EUSA-wide clergy contracts.	P	AR 165-1	8	8	8
9. Manages TDY orders and invitational travel orders.	P	JFTR 001 AR 614-11	9	9	9
10. Supervises UMT information management.	P	AR 25-1 AR 165-1	10	10	10
11. Provides UMT Installation passes and vehicle decals.	P	USFK Reg 190-7	11	14	14
12. Monitors UMT volunteer management.	P	AR 165-1	12	12	12
13. Provides worship services and religious coverage IAW Community Chaplain Command Master Religious plan.	P	AR 165-1	13	13	13
14. Provides religious coverage and spiritual counseling IAW EUSA Area Coverage Plan.	P	AR 165-1 USFK Reg 600-240	14	11	11

**FAMILY LIFE CENTER (EACH-FLC, 723-3239)**

1. Provides training in family life counseling and ministry to UMT.	P	AR 165-1	1		
2. Provides training in cross-cultural family issues in marriage counseling.	P	AR 165-1	2		

**EUSA Memo 10-1**

<b>STAFF AGENCY: COMMAND CHAPLAIN OFFICE</b>				
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>	
			<b>Armistice</b>	<b>Contingency War</b>

- |  |   |          |   |  |
|--|---|----------|---|--|
| 3. Provides marriage and family counseling, including addressing cross-cultural issues.  | P | AR 165-1 | 3 |  |
| 4. Provides consultation to commanders and Unit Ministry Teams on marriage and family counseling and ministry, including addressing cross-cultural issues. | P | AR 165-1 | 4 |  |
| 5. Maintains and oversees one Family Life Counseling Center and two auxiliary Family Life Counseling Centers.  | P | AR 165-1 | 5 |  |

**RELIGIOUS RETREAT CENTER (EACH-RRC, 723-7734)**

- |   |   |   |   |        |
|---|---|---|---|--------|
| 1. Provides activities and facilities where personnel of all religious faiths may gather for worship, prayer, meditation and instruction.               | P | AR 600-20<br>AR 165-1                           | 1 |        |
| 2. Exercises supervisory control over all personnel assigned or attached to the unit.   | P | AR 600-20                                       | 2 |        |
| 3. Represents the EUSA Chaplain on Joint Task Force Noncombatant Evacuation Operations.   | C | AR 165-1  | 3 | 1<br>1 |
| 4. Conducts weekly staff training, review sessions, and performance counseling to ensure prompt monitoring, planning and execution of all requirements. | P | AR 600-20<br>AR 350-1<br>AR 350-15<br>AR 350-17 | 4 |        |

<b>STAFF AGENCY: COMMAND CHAPLAIN OFFICE</b>				
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>	
			<b>Armistice</b>	<b>Contingency War</b>

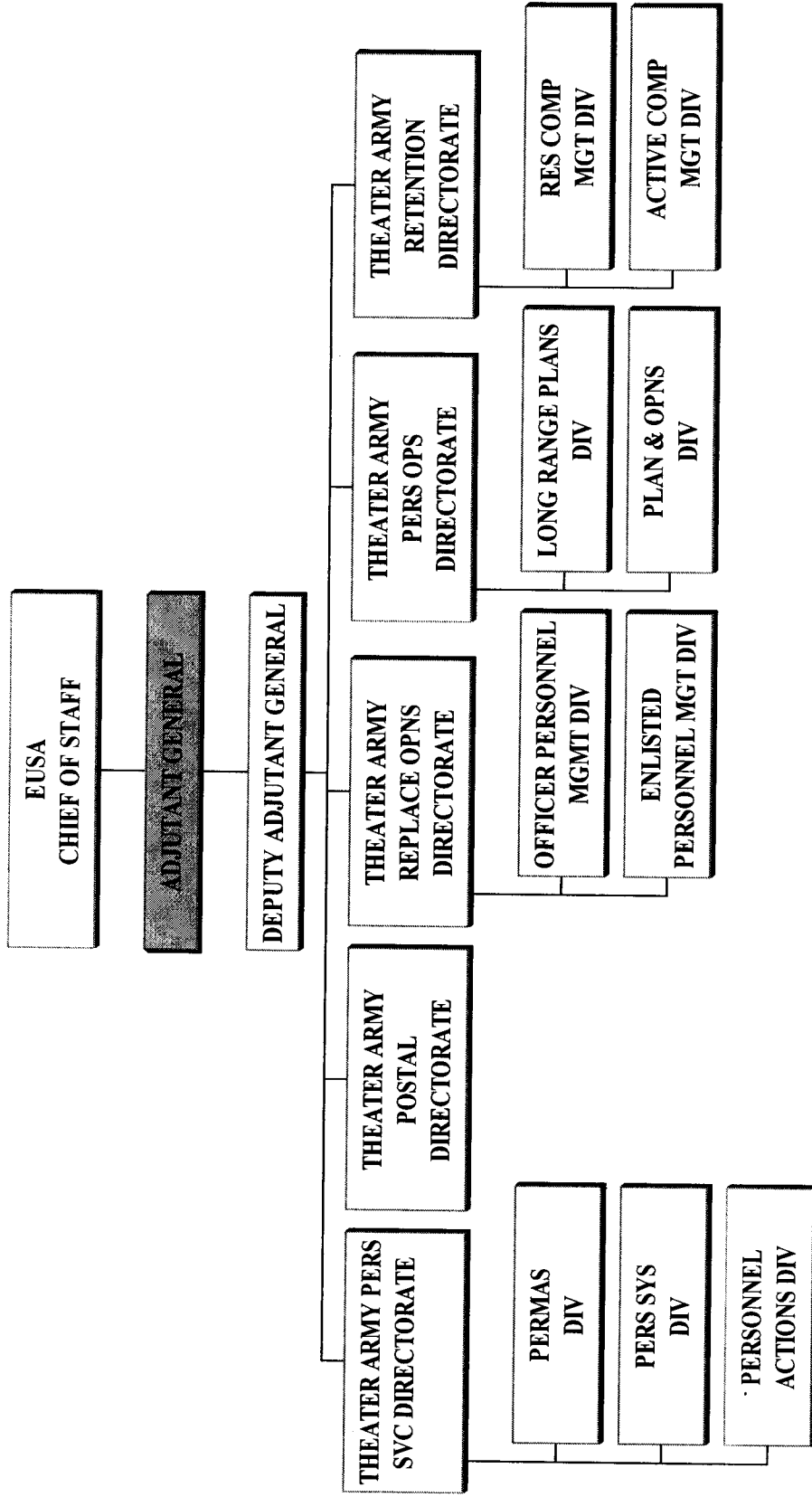
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|---|---|---|---|--|
| 5. Schedules all religious retreat, conferences and special events.   | P | AR 165-1  | 5 |  |
| 6. Conducts, evaluates and manages all training requirements, sessions and records.   | P | AR 165-1  | 6 |  |
| 7. Oversees all matters relating to health, welfare, and safety of staff personnel and retreatants.   | P | AR 600-20<br>AR 215-3<br>AR 385-10<br>AR 420-90 | 7 |  |
| 8. Accounts for property, property book records, sensitive items (i.e., weapons, ammunition, and telephones), training aids and NBC (individual and pick up). | P | AR 710-2<br>AR 735-5                            | 8 |  |

**APPENDIX G**

**ADJUTANT GENERAL**

**ORGANIZATION:** As shown on the organization chart.

**MISSION:** Serves the Commanding General (CG), Eighth United States Army (EUSA), as a special staff officer, Adjutant General, advising the Commander on military personnel management. Directs and manages the theater personnel system. Serves as the Postal Operation Executive Agent for the theater.



STAFF AGENCY: ADJUTANT GENERAL		References	Action	Staff Responsibilities		
Operations	Contingency			War	Applicability	

**ADJUTANT GENERAL (EAAG, 724-3197)**

1. Serves as principal advisor to the Commander on military personnel management (Army) and the Military Personnel System.	P	FM 12-6 FM 101-5	2	2	2
2. Directs the theater personnel system, tracks the force, projects replacement needs, plans for future operations and ensures subordinate unit personnel plans support branches and sequels of the campaign.	P	AR 220-1 FM 12-6	1	1	1
3. Serves as the Postal Operation Executive Agent and directs general support activities with the postal and replacement management systems.	P	AR 600-8-3 FM 12-6	3	3	3
4. Assists the G1 in preparing the personnel estimate and recommends replacement.	P	FM 12-6	4	4	4
5. Synchronizes the theater personnel network, ensuring personnel activities/functions support the commander's desired end-state.	P	FM 12-6 FM 101-5	5	5	5

**DEPUTY ADJUTANT GENERAL (EAAG, 724-3197)**

1. Serves as assistant principal advisor to the Commander on military personnel management (Army) and the Military Personnel System.	P	FM 12-6 FM 101-5	2	2	2
2. Assist in directing the theater personnel system, tracking the force, projecting replacement needs, planning for future operations and ensuring subordinate unit personnel plans support branches and sequels of the campaign.	P	AR 220-1 FM 12-6	1	1	1
3. Serves as the assistant Postal Operation Executive Agent and directs general support activities with the postal and replacement management systems.	P	AR 600-8-3 FM 12-6	3	3	3

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STAFF AGENCY: ADJUTANT GENERAL				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

4. Assists the G1 in preparing the personnel estimate and recommends replacement.

5. Synchronizes the theater personnel network, ensuring personnel activities/functions support the commander's desired end-state.

**THEATER ARMY PERSONNEL SERVICES DIRECTORATE (EAAG-P, 724-8802)**

1. Monitors Personnel Service Support for the theater to include major functions of SIDPERS-3 and Casualty Branch.

2. Conducts Personnel Service Support management and ensures appropriate personnel support.

**PERSONNEL SYSTEMS DIVISION (EAAG-PF, 724-8256)**

1. Monitors personnel services support system; develops personnel service support policies and procedures for theater.

2. Serves as proponent for promotions policy; monitors issuance procedures for ID cards.

3. Monitors Personnel Service Company/Battalion (PSC/PSB) systems and serves as information resource to PSB's on personnel service support (PSS); prepares and distributes PSS statistics to Major Subordinate Command (MSC) level commanders.

FM 12-6      4      4      4      4

FM 12-6  
FM 101-5      P      5      5      5      5

AR 600-8  
AR 600-8-1      P      1      1      1      1

AR 600-8      P      2      2      2      2

AR 600-8  
AR 600-8-19      P      1      1      1      1

AR 640-30      P      2      3      3      3

AR 600-8-101      P      3      2      2      2

STAFF AGENCY: ADJUTANT GENERAL				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

- |   |   |                        |   |   |   |
|---|---|------------------------|---|---|---|
| 4. Screens Department of the Army (DA) level selection lists for individual notification and prepares congratulatory letters for the Commander in Chief (CINC)/CG EUSA. | P | AR 600-8-22            | 4 | 4 | 4 |
| 5. Monitors Soldier assignments to continental United States (CONUS).   | P | AR 600-8-24<br>FM 12-6 | 5 | 5 | 5 |

**PERSONNEL ACTIONS DIVISION (EAAG-PA, 724-6532)**

- |  |   |                                   |   |   |   |
|--|---|-----------------------------------|---|---|---|
| 1. Proponent for the Awards and Decorations Program to include awards of other Services and Nations.                 | P | AR 635-5<br>AR 600-8-10           | 1 | 4 | 4 |
| 2. Establishes policy and procedures for processing all military awards.   | P | AR 600-8-22                       | 2 | 1 | 1 |
| 3. Administers all types of separation procedures, advance return of family members, and student funded travel.      | P | AR 600-8-24<br>JFTR Vol 1         | 3 | 2 | 2 |
| 4. Acts as general court martial-level approval authority for retirement actions on behalf of CG, EUSA, and Area II. | P | AR 635-200<br>FM 12-6<br>AR 600-8 | 4 | 3 | 3 |



**EUSA Memo 10-1**

<b>STAFF AGENCY: ADJUTANT GENERAL</b>				
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>	
			<b>Armistice</b>	<b>Contingency</b>   <b>War</b>

**PERSONNEL MANAGEMENT AND ASSISTANCE SYSTEM (PERMAS)**

**DIVISION (EAAG-P-P, 724-6718)**

1. Performs assistance visits to PSB's to evaluate effectiveness of PSS activities in Korea and formulates recommendations to resolve systemic personnel problems within the command.	P	AR 600-8	1	1	1
2. Conducts assistance visits to PSBs, Personnel Detachments (PDs), and Replacement Company within Korea.	P	AR 600-8	2	2	2
3. Provides technical assistance and guidance to the EUSA Inspector General.	P	AR 600-8	3	3	3
4. Reviews draft regulations.	P	AR 600-8	4	4	4
5. Provides/conducts SIDPERS-3 sustainment training.	P	AR 600-8	5	5	5

STAFF AGENCY: ADJUTANT GENERAL		References	Action	Staff Responsibilities		
				Armistice	Contingency	War

**THEATER ARMY POSTAL DIRECTORATE (EAAG-PD, 724-3003)**

1. Exercises technical supervision over all US Army postal units located in Korea; performs technical inspections of Army postal activities and coordinates theater service technical inspections of military post offices.	P	DOD Postal Man 4525.6M AR 600-8-3 FM 12-6	1	7	7
2. Monitors mail movement into, from, and within the Theater Army to ensure expeditious handling of mail.	P	AR 600-8-3 FM 12-6	2	3	3
3. Provides technical control of postal finance operations, mail movement, postal directory, and casualty mail handling procedures.	P	AR 600-8-3 FM 12-6	3	5	5
4. Coordinates Theater Army air transport of mail with Air Force postal personnel.	P	AR 600-8-3 FM 12-6	4	4	4
5. Coordinates with other services and Republic of Korea Customs to ensure mutually supporting postal operations.	P	AR 600-8-3 FM 12-6	5	6	7
6. Coordinates with Executive Director, Military Postal Service Agency (MPSA) and CDR Joint Military Postal Activity (JMPA) on level of mail service, routing of mail, and routing changes.	P	AR 600-8-3 FM 12-6	6	1	1
7. Coordinates with the Provost Marshal and the International Red Cross for the acceptance, treatment, and handling of Enemy Prisoner of War/Retained Personnel (EPW/RP) mail.	P	AR 600-8-3 FM 12-6	7	2	2

**EUSA Memo 10-1**

<b>STAFF AGENCY: ADJUTANT GENERAL</b>				
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>	
			<b>Armistice</b>	<b>Contingency</b>   <b>War</b>

**THEATER ARMY REPLACEMENTS OPERATIONS DIRECTORATE (EAAG-R, 724-7442)**

- |  |   |              |   |   |   |
|--|---|--------------|---|---|---|
| 1. Conducts peacetime strength management and plans wartime replacement operations.                                      | P | AR 220-1     | 1 | 1 | 1 |
| 2. Monitors and projects force modernization personnel impacts on the command and ensures appropriate personnel support. | P | AR 600-8-111 | 2 | 2 | 2 |

**OFFICER PERSONNEL MANAGEMENT DIVISION (EAAG-RO, 724-3964)**

- |   |   |                          |   |   |   |
|---|---|--------------------------|---|---|---|
| 1. Operates the officer management system for officers assigned to Theater except for general officers (managed by GOMO) and special branch officers, assignments and professional development of assigned officers and officer foreign service tour extension/curtailments; manages assigned strength, and allocates officer personnel to MSC's. | P | AR 220-1<br>AR 600-8     | 1 | 1 | 1 |
| 2. Monitors status of brigade and battalion commanders and use of officers selected to command on LTC and COL command lists.  | P | AR 614-100<br>AR 624-100 | 2 | 2 | 2 |
| 3. Prepares welcome letters.  | P | DA Pam 600-3             | 4 | 4 | 4 |
| 4. Coordinates with Office of Personnel Management Division (OPMD), PERSCOM, and controls intra-theater and inter-theater fully funded and low cost PCS moves.  | P | DA Pam 600-11<br>FM 12-6 | 3 | 3 | 3 |

STAFF AGENCY: ADJUTANT GENERAL		References	Action	Staff Responsibilities		
				Armistice	Contingency	War

**ENLISTED PERSONNEL MANAGEMENT DIVISION (EAAG-RE, 724-8849)**

1. Operates the enlisted personnel management system for EUSA.	P	AR 220-1	1	2	2
2. Validates United States Total Army (USTA) PERSCOM requisitions for EUSA; submits Theater requisitions; allocates all incoming soldiers to MSC's.	P	AR 600-8 AR 600-200	2	3	3
3. Monitors assigned strengths of subordinate MSC's, and processes foreign service tour extensions and curtailments.	P	AR 614-30	3	4	4
4. Coordinates with USTA PERSCOM to ensure authorizations reflected in EDAS match MTOE/TDA documents.	P	AR 614-200	4	5	5
5. Monitors projected gains against PERSCOM targets to ensure correct fill to EUSA.	P	DA Pam 600-8	5	1	1

**THEATER ARMY PERSONNEL OPERATIONS DIRECTORATE (EAAG-O, 724-4374)**

1. Established the Theater Personnel Management Center (Forward) during exercises, contingency operations and wartime.	P	FM 12-6	1	2	1
2. Performs all functions of the Theater AG while the 8th PERSCOM main is in transit to the wartime location.	P	FM 12-6	2	3	3
3. Establishes the Personnel Operations Center during contingency operations and wartime to monitor workload and critical personnel decision points. The reference is the 8th PERSCOM OPLAN.	P	FM 12-6	3	1	2

**EUSA Memo 10-1**

<b>STAFF AGENCY: ADJUTANT GENERAL</b>					
Staff Responsibilities	Action	References	Operations Applicability		
			Armistice	Contingency	War

**LONG RANGE PLANS DIVISION (EAAG-O, 724-6078)**

1. Monitors force structure actions involving the documentation and programmed personnel filled.	P	FM 12-6 FM 100-5 FM 101-5 AR 11-30	1	1	1
2. Ensures coordination of all theater personnel systems both manual and automated.	P	FM 12-6 FM 100-5 FM 101-5 AR 11-30	2	2	2
3. Acts as theater-level approval authority for all changes to and/or implementation of new personnel systems; recommends to the commander necessary changes to eliminate redundancy, improve cost effectiveness, and maximize utilization of existing personnel systems, force planning, and associated resources.	P	FM 12-6 FM 100-5 FM 101-5 AR 11-30	3	3	3
4. Ensures subordinate plans support the campaign plans desired end state.	P	FM 12-6 FM 100-5 FM 101-5 AR 11-30	4	4	4

STAFF AGENCY: ADJUTANT GENERAL				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	War

**PLANS AND OPERATIONS DIVISION (EAAG-O, 724-6078)**

1. Monitors the time-phased deployment of personnel unit arrivals.	P	FM 12-6	1	1	1
2. Monitors current plans, coordinates overall planning actions, and ensures that units assigned to theater PERSCOM develop their respective plans.	P	FM 100-5	2	4	4
3. Performs liaison with subordinate, lateral, and higher headquarters.	P	FM 101-5	3	5	5
4. Provides the replacement operations directorate with general personnel replacement priorities for units assigned to the theater PERSCOM.	P	AR 11-3	4	2	2
5. Coordinates with the theater Deputy Chief of Staff, Logistics (DCSLOG) Material Management Center to ensure weapons, equipment, and associated personnel resupply are coordinated.	P	AR 11-3	5	3	3

**THEATER ARMY RETENTION DIRECTORATE (EAAG-PM-R, 724-8472)**

1. Manages numerical objectives established by HQDA to ensure both quantitative and qualitative goals are being met.	P	AR 601-280 AR 601-210	1	1	1
2. Manages the active and reserves component retention programs.	P	AR 601-210	2	2	2

**EUSA Memo 10-1**

<b>STAFF AGENCY: ADJUTANT GENERAL</b>				
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>	
			<b>Armistice</b>	<b>Contingency War</b>

**RESERVE COMPONENT MANAGEMENT DIVISION (EAAG-PM-R, 724-3724)**

1. Manages numerical objectives established by HQDA.	P	AR 601-280 AR 601-210	1	1	1
2. Implements and supports a reserve component enlistment and transfer program and requires subordinate commanders to conduct staff assistance visits.	P	AR 601-280 AR 601-210	2	2	2
3. Provides guidance for subordinate commanders.	P	AR 601-280 AR 601-210	3	3	3
4. Ensures separating Korean Theater soldiers are properly assessed into the Reserve Components.	P	AR 601-280 AR 601-210	4	4	4
5. Maintains operational control of all attached Transition NCOs.	P	AR 601-280 AR 601-210	5	5	5

STAFF AGENCY: ADJUTANT GENERAL	
Staff Responsibilities	References
Action	References
Operations Applicability	
Armistice	Contingency
War	War

**ACTIVE COMPONENT MANAGEMENT DIVISION (EAAG-PM-R, 724-3724)**

1. Operates and staffs the Hannam Village Non-combatant Evacuation (NEO) site when activated.	C	AR 601-210	1	1	1	1
2. Provides continuing guidance for subordinate commanders; conducts staff assistance visits and inspections; conducts periodic conferences; establishes Retention Awards Program.	C	AR 601-280 AR 601-210	2	2	2	2
3. Assigns all incoming NCO in PMOS 79S.	C	AR 601-280 AR 601-210	3	3	3	3
4. Advises EUSA Inspector General on reenlistment matters.	C	AR 601-280 AR 601-210	4	4	4	4
5. Determines reenlistment and transition objectives for subordinate command.	C	AR 601-280	5	5	5	5
6. Provides mission and application assistance for the United States Military Academy Preparatory School and Reserve Officer Training Corps Green to Gold Program.	C	AR 601-280 AR 601-210	6	6	6	6
7. Coordinates DA Recruiting Team visits.	C	AR 601-210 AR 601-280	7	7	7	7
8. Implements and supports an active reenlistment program and requires subordinate commanders to do the same.	P	VOCG	8	8	8	8

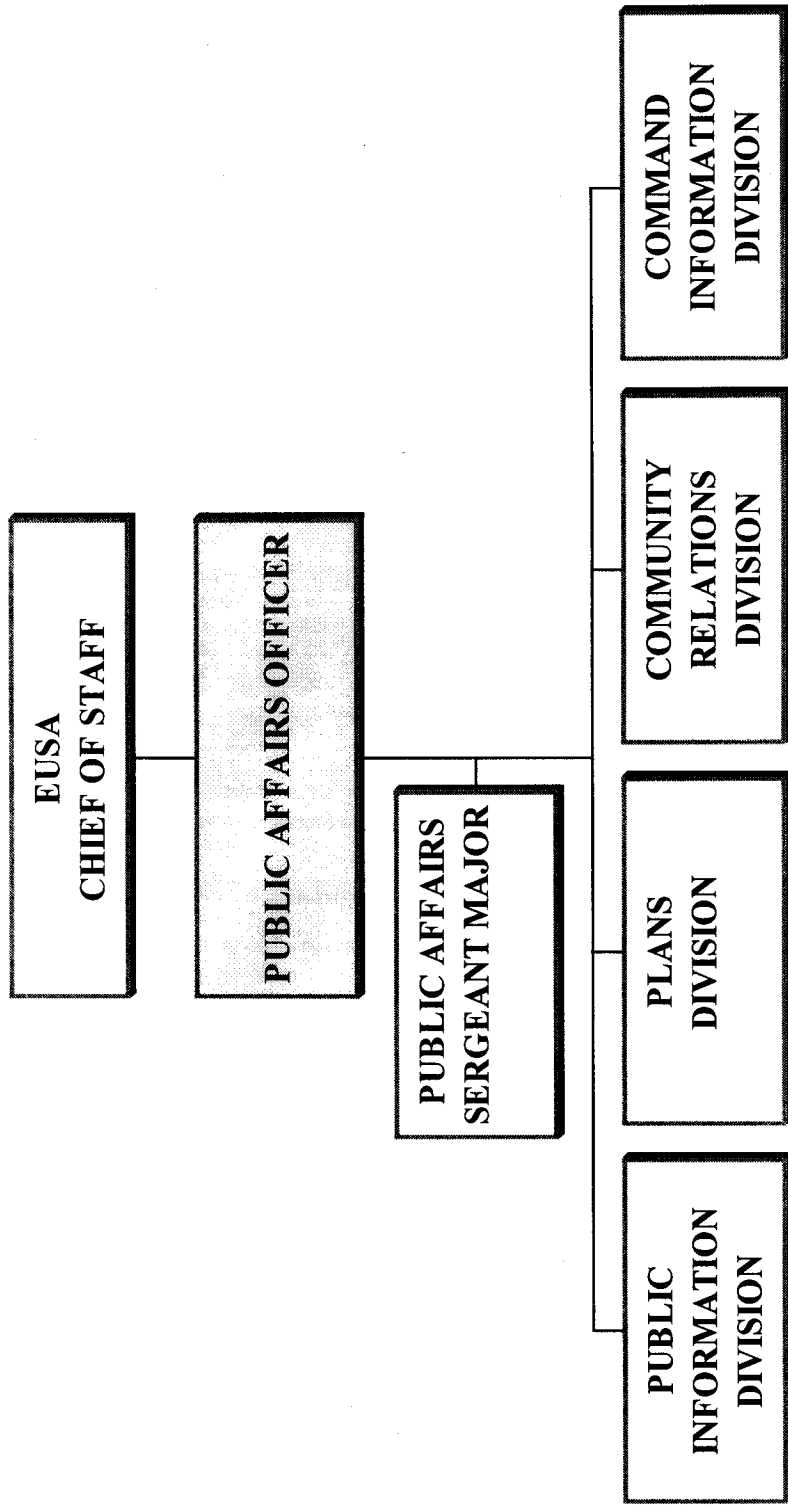


**APPENDIX H**

**OFFICE OF PUBLIC AFFAIRS**

**ORGANIZATION:** As shown on the organization chart.

**MISSION:** The Public Affairs Officer (PAO) provides the full spectrum of public affairs (PA) support to the Commanding General (CG), Eighth United States Army (EUSA), and his staff. The PAO conducts PA operations that lead to confidence in EUSA and its ability to achieve theater military objectives during armistice, contingencies and war.



STAFF AGENCY: PUBLIC AFFAIRS OFFICE		References	Action	Operations Applicability	
Staff Responsibilities				Armistice	Contingency

**PUBLIC AFFAIRS OFFICER (EAPA, 723-4678)**

1. Serves as the official spokesperson for the CG, EUSA. Coordinates press conferences, news briefings and public appearances.	C	AR 360-5 DOD 5105.35	1	2	2
2. Directs Korean theater EUSA Public Affairs (PA) operational and administrative activities and supervises component, subordinate command and separate unit PA actions having command, national and international significance.	P	DOD 5105.35 AR 360-5 FM 46-1	2	3	1
3. Serves as CG, EUSA's PA representative to HQDA's Office of the Chief, Public Affairs (OCPA).	P	DOD 5105.35 FM 46-1	3	1	3
4. Directs preparation of command PA plans and policies; reviews plans and policy documents for EUSA and subordinate commands.	P	FM 46-1 JOPES Vol 1	4		
5. Directs and coordinates community relations activities throughout Korea for EUSA.	C	AR 360-61 DOD 5410.18 DOD 5410.19 USFK Reg 360-4	5		
6. Directs, plans and coordinates internal information programs and special events. Develops command story ideas, themes and messages for dissemination and release.	P	AR 360-81 DOD 5120.4	6	4	4
7. Coordinates and plans PA support for key special events involving distinguished visitors to the command.	C	AR 360-81 DOD 5120.4	7		

**EUSA Memo 10-1**

<b>STAFF AGENCY: PUBLIC AFFAIRS OFFICE</b>			
<b>Staff Responsibilities</b>		<b>Action</b>	<b>References</b>
		<b>Armistice</b>	<b>Contingency</b>   <b>War</b>

**PUBLIC AFFAIRS SERGEANT MAJOR (EAPA-SGM, 723-6386)**

- |   |                   |   |                   |                   |                   |
|---|-------------------|---|-------------------|-------------------|-------------------|
| <ol style="list-style-type: none"> <li>1. Senior enlisted advisor to the EUSA Public Affairs Officer and his/her staff concerning all military occupational skill-specific issues, quality of life and mission-essential tasks.</li> <li>2. Senior enlisted advisor to the CG, EUSA and his/her staff concerning all PA-related enlisted matters, quality of life and mission-essential tasks.</li> </ol> | <p>P</p> <p>P</p> | <p>FM 46-1<br/>AR 360-5</p> <p>FM 46-1<br/>AR 360-5</p> | <p>1</p> <p>2</p> | <p>1</p> <p>2</p> | <p>1</p> <p>2</p> |
|---|-------------------|---|-------------------|-------------------|-------------------|

**PUBLIC INFORMATION DIVISION (EAPA-PI, 723-6029)**

- |   |                                     |   |                                     |                                     |                                     |
|---|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|
| <ol style="list-style-type: none"> <li>1. Releases news and feature information to the public through local, national and international media. Ensures information is accurate, timely and approved by appropriate sources.</li> <li>2. Provides media relations policy/guidance to subordinate commands as necessary to meet needs and contingencies.</li> <li>3. Establishes media relations to ensure they are aware of command Points of Contact (POCs) and have access to military facilities as permitted by US and Republic of Korea (ROK) laws.</li> <li>4. Assists media by providing transportation, communications and escorts. Issues media kits and accredits reporters, and provides other resources as necessary.</li> </ol> | <p>C</p> <p>C</p> <p>P</p> <p>C</p> | <p>FM 46-1<br/>PA SOP<br/>DOD 5105.35-D</p> <p>FM 46-1<br/>PA SOP<br/>DOD 5105.35-D</p> <p>FM 46-1<br/>PA SOP<br/>DOD 5105.35-D</p> <p>FM 46-1<br/>PA SOP<br/>DOD 5105.35-D</p> | <p>2</p> <p>7</p> <p>9</p> <p>6</p> | <p>2</p> <p>3</p> <p>7</p> <p>5</p> | <p>2</p> <p>3</p> <p>9</p> <p>7</p> |
|---|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|

<b>STAFF AGENCY: PUBLIC AFFAIRS OFFICE</b>									
<b>Staff Responsibilities</b>		<b>Action</b>	<b>References</b>	<b>Armistice</b>	<b>Contingency</b>	<b>War</b>			

5. Arranges media visits to headquarters, other installations and subordinate units as required.	P	FM 46-1 PA SOP DOD 5105.35-D	10	12	10				
6. Conducts media briefings as necessary to ensure all media have access to accurate and timely information.	C	FM 46-1 PA SOP DOD 5105.35-D	15	10	8				
7. Establishes sub Combined/Joint Information Bureau (Sub C/JIB) as needed to keep media informed of progress during major exercises and in support of combat operations.	C	FM 46-1 OPLAN 5027 DOD 5105.35-D	11	8	6				
8. Monitors news media and wire services for issues having potential interest or impact on the command and provides information updates to the command group.	P	FM 46-1 PA SOP DOD 5105.35-D	13	6	11				
9. Coordinates command strategies relating to media coverage of the command's environmental program.	C	FM 46-1 DOD 5105.35-D DOD 5230.16 OPLAN 5027	16	13	4				
10. Prepares speeches and speech materials for the command group.	P	AR 360-61 DOD 5120.20-D DOD 5230.16-D	4	11					

**EUSA Memo 10-1**

<b>STAFF AGENCY: PUBLIC AFFAIRS OFFICE</b>					
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>		
			<b>Armistice</b>	<b>Contingency</b>	<b>War</b>

11. Prepares memoranda and messages concerning special events for signature by members of the command group.	P	AR 360-61 AR 360-81	17		
12. Prepares speeches for timely clearance at appropriate levels of command.	C	AR 360-5 DOD 5120.4 DOD 5230.9	12		
13. Writes responses to queries, articles and editorials for lectures as the Commander, EUSA PA representative.	P/C	AR 360-81 DOD 5120.20-D	14		
14. Provides guidance to subordinate PA activities concerning responses to queries, speech writing and briefings.	C	AR 360-5 AR 360-61 DOD 5230.16-D	8	9	
15. Advises Commander, EUSA, subordinate commanders and PA activities regarding command information needs and the best methods to present specific command messages and themes.	C	AR 360-81 DOD 5120.4-D	1	1	1
16. Manages the EUSA Public Access web site. Provides command guidance and policy concerning all aspects of web site development, administration and usage. Reviews materials submitted by subordinate units and coordinates with staff agencies to obtain material approval.	P	AR 360-81 DOD 5120.4-D	5		
17. Develops PI media campaigns based on command messages and themes.	P/C	AR 360-81 DOD 5120.4-D	3	4	5

STAFF AGENCY: PUBLIC AFFAIRS OFFICE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

**PLANS DIVISION (EAPA-PL, 723-8426)**

1. Prepares, revises and reviews PA annexes to EUSA Operational Plans (OPLANs), Contingency Plans (CONPLANs) and supporting plans. 1 5

2. Reviews, coordinates, provides staff assistance and makes recommendations regarding approval of supporting plans developed by subordinate commands. 6

3. Develops, directs and coordinates PA participation in significant combined, joint and Army exercises. Identifies PA manning structure for EUSA operational cells and Sub-C/JIB operations. Facilitates all life support requirements for active (AC) and reserve component (RC) augmentees participating in exercises. Coordinates and develops comprehensive scenarios development inputs and briefs key progress areas during in-progress reviews. Submits manning justification requirements for AC and RC augmentees for each exercise. 4 6

4. Serves as primary PA Office representative on the EUSA crisis action team. 2 1 1 1

5. Develops PA strategies and makes recommendations to the PAO and command authorities during crisis/contingency operations. Identifies manning requirements and provides operational instructions to ensure continuity. 3 2 2 2

**EUSA Memo 10-1**

<b>STAFF AGENCY: PUBLIC AFFAIRS OFFICE</b>		<b>Staff Responsibilities</b>		<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>		
						<b>Armistice</b>	<b>Contingency</b>	<b>War</b>

<p>6. Develops theater-wide PA exercise training objectives for subordinate PA activities throughout the region as they relate to-</p> <ul style="list-style-type: none"> <li>a. OPLANs, CONPLANs and contingency operations.</li> <li>b. Coordination with US Forces, Korea (USFK) and US Army, Pacific (USARPAC) for annual military exercises and plans.</li> <li>c. Coordinates and disseminates PA guidance (PAG) and media announcements.</li> <li>d. Long-term AC and RC training plans.</li> </ul>	<p>PA</p>	<p>P/C</p>	<p>USCINCPAC Inst 3550.2 Exercise Dir EUSA OPLAN 5027</p>	<p>5</p>			
<p>7. Establishes coordination with and accepts liaisons from United States Information Services, USFK PA, Information Operations (IO) Working Group (IOWG) and other special committees stood up by the command supporting Joint Non-Combatant Evacuation Operations.</p>		<p>C</p>	<p>DOD 5105.35-D USFK OPLAN EUSA OPLAN</p>	<p>9</p>	<p>4</p>	<p>4</p>	<p>4</p>
<p>8. Provides command perspective for I and III Corps, and 2ID Battle Command Training Program Warfighter Exercises.</p>		<p>C</p>	<p>DOD 5105.35-D</p>	<p>8</p>			
<p>9. Serves as PA Representative on IOWG. Provides advice on developing staff-coordinated messages and themes.</p>		<p>C</p>	<p>DOD 5105.35-D EUSA OPLAN</p>	<p>7</p>	<p>3</p>	<p>3</p>	<p>3</p>
<p><b>COMMUNITY RELATIONS DIVISION (EAPA-CR, 723-6085)</b></p> <p>1. Serves as the principal advisor to the EUSA PAO concerning community relations (CR) matters and represents the PAO as appropriate or directed.</p>		<p>P</p>	<p>DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1</p>	<p>1</p>			<p>1</p>



STAFF AGENCY: PUBLIC AFFAIRS OFFICE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

2. Develops command policies and provides instructions and guidance for conducting CR activities throughout the command.	P	DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1	2	2
3. Initiates liaison with HQDA OCPA, USARPAC, the American Embassy, Seoul, and subordinate commands as may be required for conducting CR programs and special events.	P	DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1	6	6
4. Responds to news media queries relating to CR events and provides press release information for such events, as appropriate, for distribution by the Public Information Division.	P	DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1	7	7
5. Arranges command briefings and military tours for official, civic, and educational groups as well as authorized distinguished visitors. Serves as escort as appropriate.	P	DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1	3	3

**EUSA Memo 10-1**

<b>STAFF AGENCY: PUBLIC AFFAIRS OFFICE</b>				
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>	
			<b>Armistice</b>	<b>Contingency War</b>

6. Prepares executive correspondence for the EUSA Command Group and PAO as directed and required.		DOD 5410.19-D	4	4
7. Arranges for public appearances, speaking engagements, presentations, and other activities for the CG, EUSA or his representative as appropriate.	P	DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1	5	5
8. Arranges military personnel participation, senior representation, and/or support such as military bands, honor/color guards, and static displays for major meetings and conventions; conducts ceremonies and observances on special occasions to enhance the command's image; and promotes CR with internal and external publics.	P	DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1	8	8
9. Promotes opportunities and encouragement for EUSA personnel and their family members to participate in goodwill events, cultural activities, recognition programs, community activities, and other quality-of-life enhancement programs.	P	DOD 5410.19 AR 360-61 USCINCPAC Inst 5726.2C FM 46-1	9	9
10. Manages the Secretary of the Army's contingency funds (.0012-for momentos) for EUSA.	P	DOD 7250.13-D AR 37-47	10	10

STAFF AGENCY: PUBLIC AFFAIRS OFFICE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency   War

**COMMAND INFORMATION DIVISION (EAPA-CI, 723-4827)**

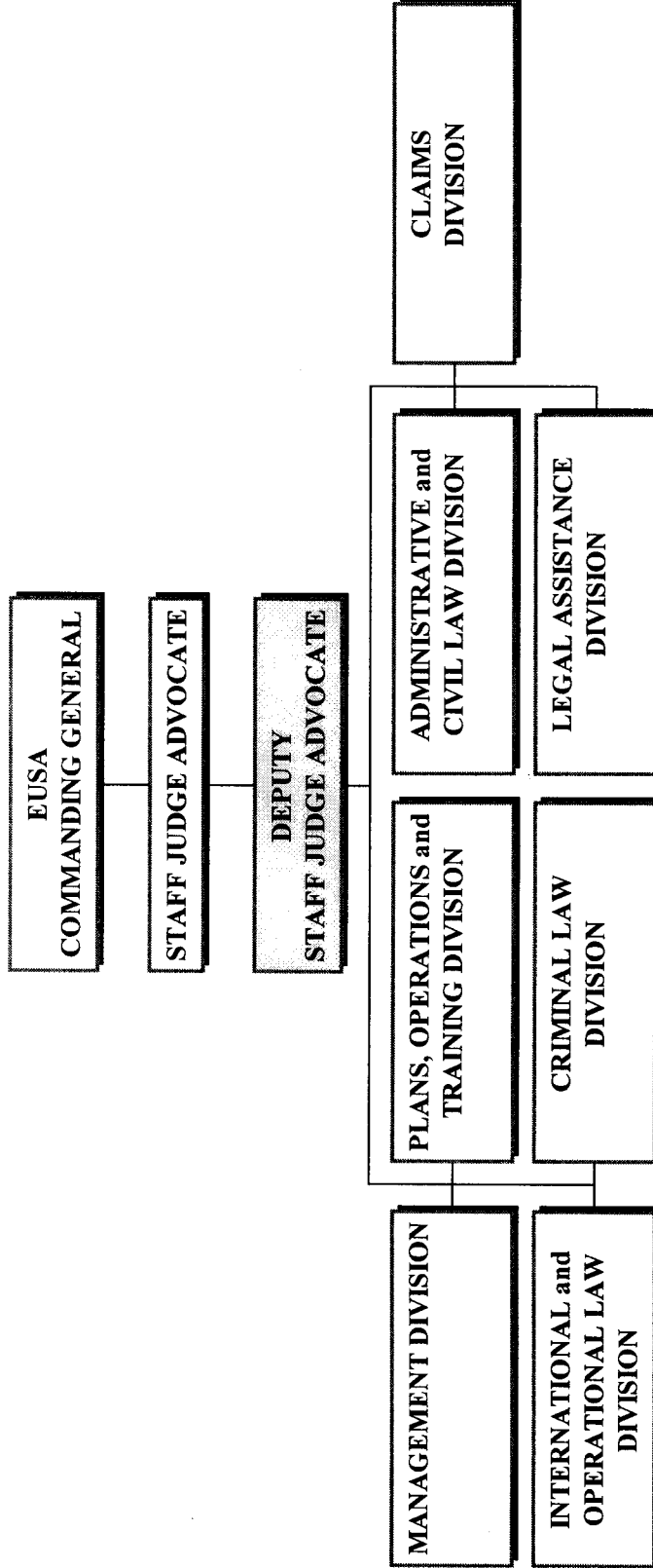
- |   |   |                         |   |   |   |
|---|---|-------------------------|---|---|---|
| 1. Obtains and distributes printed and audiovisual products in support of the Command Information (CI) program.   | P | DOD 5120.4<br>AR 360-81 | 3 | 3 | 2 |
| 2. Supervises the preparation and production of the Korean Augmentation to the United States Army (KATUSA) newspaper, KORUS Magazine and other command pamphlets. | P | DOD 5120.4<br>AR 360-81 | 2 | 2 | 3 |
| 3. Advises the CG, EUSA and subordinate commanders regarding the information needs of the command and the best use of specific CI channels.                       | P | DOD 5120.4<br>AR 360-81 | 1 |   | 1 |
| 4. Conducts regular CI staff assistance visits with subordinate units to assess CI programs and provides guidance.  | P | DOD 5120.4<br>AR 360-81 | 5 |   |   |
| 5. Procures and maintains the capability to receive and disseminate CI products using Defense Data Network and other computer data networks.                      | P | DOD 5120.4<br>AR 360-81 | 4 | 1 | 4 |
| 6. Conducts audience research regarding CI communication channels.  | P | DOD 5120.4<br>AR 360-81 | 6 |   |   |

**APPENDIX I**

**STAFF JUDGE ADVOCATE**

**ORGANIZATION:** As shown on the organization chart.

**MISSION:** Acts as the primary and special staff legal advisor to the Commanding General (CG), Eighth United States Army (EUSA), and is responsible for providing legal support to EUSA, 34<sup>th</sup> Support Group and all subordinate units in Area II, 19<sup>th</sup> Theater Support Command (TSC). Also supervises the provision of all U.S. Army legal services within the theater of operations (including technical oversight of subordinate general court-martial jurisdictions and promulgates theater legal policy (e.g., area jurisdiction).



STAFF AGENCY: STAFF JUDGE ADVOCATE		References	Action	Staff Responsibilities		
				Armistice	Contingency	War

**STAFF JUDGE ADVOCATE (EAJA, 723-6033)**

1. Responsible for providing legal services in all six core legal disciplines (administrative law, civil law, claims, international law, legal assistance, and military justice) in support of the command and control, sustainment and personnel service support of operations; ensures the effective use of legal personnel and resources.

2. Performs technical supervision of the Staff Judge Advocates of the 2d Infantry Division and 19<sup>th</sup> TSC and the Counsel for U.S. Army Contract Command-Korea (CCK).

**DEPUTY STAFF JUDGE ADVOCATE (EAJA, 738-6856)**

1. Performs the duties of the Staff Judge Advocate (SJA) in his absence.

2. Serves as the SJA of Joint Task Force Noncombatant Evacuation Operation.

3. Serves as the Commander, Legal Services Activity-Korea, which provides legal services primarily in the core legal disciplines of administrative law, legal assistance and military justice for EUSA and its subordinate commanders and units in Area II.

**MANAGEMENT DIVISION (EAJA-AO, 723-6353)**

1. Provides logistical and administrative support for functional divisions in an Army Legal office.

P	AR 27-1 FM 27-100		1	1	1
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P	AR 27-1		2	2	2
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P	AR 27-1		1	1	1
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P	AR 27-1		3	2	2
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P	AR 27-1		2	3	3
---	---------	--	---	---	---

C	AR 27-1		1	1	1
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**EUSA Memo 10-1**

<b>STAFF AGENCY: STAFF JUDGE ADVOCATE</b>			
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>
			<b>Armistice Contingency War</b>

- |   |          |                                    |          |          |          |
|---|----------|------------------------------------|----------|----------|----------|
| <p>2. Provides technical supervision and assistance to Area II, 19<sup>th</sup> TSC, legal activities (Legal Services Activity-Korea, U.S. Armed Forces Claims Service-Korea, U.S. Army Trial Defense Service, and U.S. Army Trial Judiciary) as well as outlying OSJAs (2d Infantry Division and 19<sup>th</sup> TSC).</p> | <p>C</p> | <p>AR 27-1</p>                     | <p>5</p> | <p>5</p> | <p>5</p> |
| <p>3. Directs SJA Information Management functions, correspondence, telecommunications, records management, automation, reprographics, micrographics, forms, printing and publications, visual information, etc.</p>  | <p>C</p> | <p>AR 25-1</p>                     | <p>2</p> | <p>2</p> | <p>2</p> |
| <p>4. Serves as the Army Law Library Manager and Accountable Officer for Army Law Library, J37, implementing Army Law Library Service policies, procedures, and systems.</p>  | <p>C</p> | <p>AR 27-1</p>                     | <p>6</p> | <p>6</p> | <p>6</p> |
| <p>5. Acts as the SJA Security Manager, including system administrator, network security officer and information assurance.</p>   | <p>C</p> | <p>AR 380-5</p>                    | <p>3</p> | <p>3</p> | <p>3</p> |
| <p>6. Serves as SJA Purchasing Agent for the Government Visa Card.</p>  | <p>C</p> | <p>CCK SOP</p>                     | <p>4</p> | <p>4</p> | <p>4</p> |
| <p><b>PLANS, OPERATIONS AND TRAINING DIVISION (EAJA-PO, 723-3423)</b></p>   |          |                                    |          |          |          |
| <p>1. Serves as liaison between the JAG Corps assignments office and judge advocates assigned to the Republic of Korea; manages MTOE data and all JAGC captains and Legal NCOs/specialists assigned to the theater.</p>   | <p>P</p> | <p>JAGC Personnel Policies Man</p> | <p>1</p> | <p>1</p> | <p>1</p> |

STAFF AGENCY: STAFF JUDGE ADVOCATE				
Staff Responsibilities	Action	References	Operations Applicability	
			Armistice	Contingency War

2. Coordinates Continuing Legal Education (CLE), professional training, and JAG personnel issues for judge advocates throughout the ROK

3. Provides oversight for all training for Legal NCOs/specialists and court reporters, Sergeant's Training Time, Common Task Training, and Physical Fitness throughout the ROK.

**ADMINISTRATIVE AND CIVIL LAW DIVISION (EAJA-AL, 723-7092)**

1. Provides legal advice and representation concerning military personnel law, government information practices, investigations, relationships with private organizations, labor-management relations, civilian employment law, military installations, non-appropriated fund instrumentalities and morale, welfare, and recreation activities, government ethics and use of government resources.

2. Provide legal advice and assistance concerning contract law, fiscal law, environmental law, and other specialized areas of law.

C	AR 27-1	3	3	3
P	AR 27-1	2	2	2
C	AR 27-1 FM 27-100	1	1	2
C	AR 27-1 FM 27-100	2	2	1



**EUSA Memo 10-1**

STAFF AGENCY: STAFF JUDGE ADVOCATE		References	Action	Staff Responsibilities		
Staff Responsibilities				Armistice	Contingency	War

**INTERNATIONAL AND OPERATIONAL LAW DIVISION**

(EAJA-IO, 723-5373)

1. Advises and assists with international legal issues relating to U.S. forces in the Republic of Korea (ROK), to include the US-ROK Status of Forces Agreement and the impact of ROK law on U.S. military activities and personnel; provides foreign criminal jurisdiction support and monitors ROK trials and confinement of military personnel and their family members; provides advice concerning the development of international agreements; and performs legal liaison with the International Committee of the Red Cross and ROK legal authorities.

2. Supports the command and control of military operations by conducting mission analysis, preparing SJA staff estimates, writing legal appendices, reviewing operational plans and orders and rules of engagement for consistency with U.S. and international law, maintaining situational awareness, advising on Law of War compliance, advising and assisting with targeting, civil-military operations and information operations, and interpreting, drafting and training commanders, staffs and soldiers on rules of engagement.

3. Represents the Staff Judge Advocate (SJA) on planning and working groups and at command post and field training exercises.

C	AR 27-1 FM 27-100	1	1	2
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C	AR 27-1 FM 27-100	2	2	1
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C	AR 27-1 FM 27-100	3	3	3
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STAFF AGENCY: STAFF JUDGE ADVOCATE		References	Action	Staff Responsibilities		
				Armistice	Contingency	War

**CRIMINAL LAW DIVISION (EAJA-CL, 738-6825)**

1. Monitors, reports and advises on criminal cases and actions arising throughout the theater. Provides military justice advice to the staff judge advocates, trial counsel and other military justice personnel, in 2ID, 19 <sup>th</sup> Theater Support Command, Legal Services Activity-Korea, and other judge advocates supporting units throughout Korea.	P	AR 27-1 AR 27-10	1	2	2
2. Advises and assists in the administration of military justice, to include policies prescribing soldier conduct and ensuring discipline, the legal aspects of command authority, the disposition of alleged offenses by courts-martial or nonjudicial punishment appeals of nonjudicial punishment, and action on courts-martial findings and sentences.	P	AR 27-1 AR 27-10	2	1	1
3. Coordinates the disposition of cases when needed by and between subordinate legal offices in U.S. Pacific Command (USPACOM) and the continental U.S. with EUSA Judge Advocate offices throughout Korea.	P	AR 27-1 AR 27-10	3	3	3
4. Provides oversight for the administration and prosecution of courts-martial, preparation of records of trial, the victim-witness assistance program, and military justice training for service members throughout Korea.	P	AR 27-1 AR 27-10	4	4	4

**EUSA Memo 10-1**

<b>STAFF AGENCY: STAFF JUDGE ADVOCATE</b>				
<b>Staff Responsibilities</b>	<b>Action</b>	<b>References</b>	<b>Operations Applicability</b>	
			<b>Armistice</b>	<b>Contingency War</b>

**LEGAL ASSISTANCE DIVISION**

Provides personal legal services to service members, their family members, and other eligible personnel, to include ministerial and notary services, legal counseling, legal correspondence, negotiation, legal document preparation and filing, and legal referrals.

P	AR 27-1 AR 27-3	1	1	1
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**CLAIMS DIVISION**

Investigates, processes, adjudicates, and settles claims on behalf of and against the United States in accordance with statute, regulation, DOD directives, and international or interagency agreements.

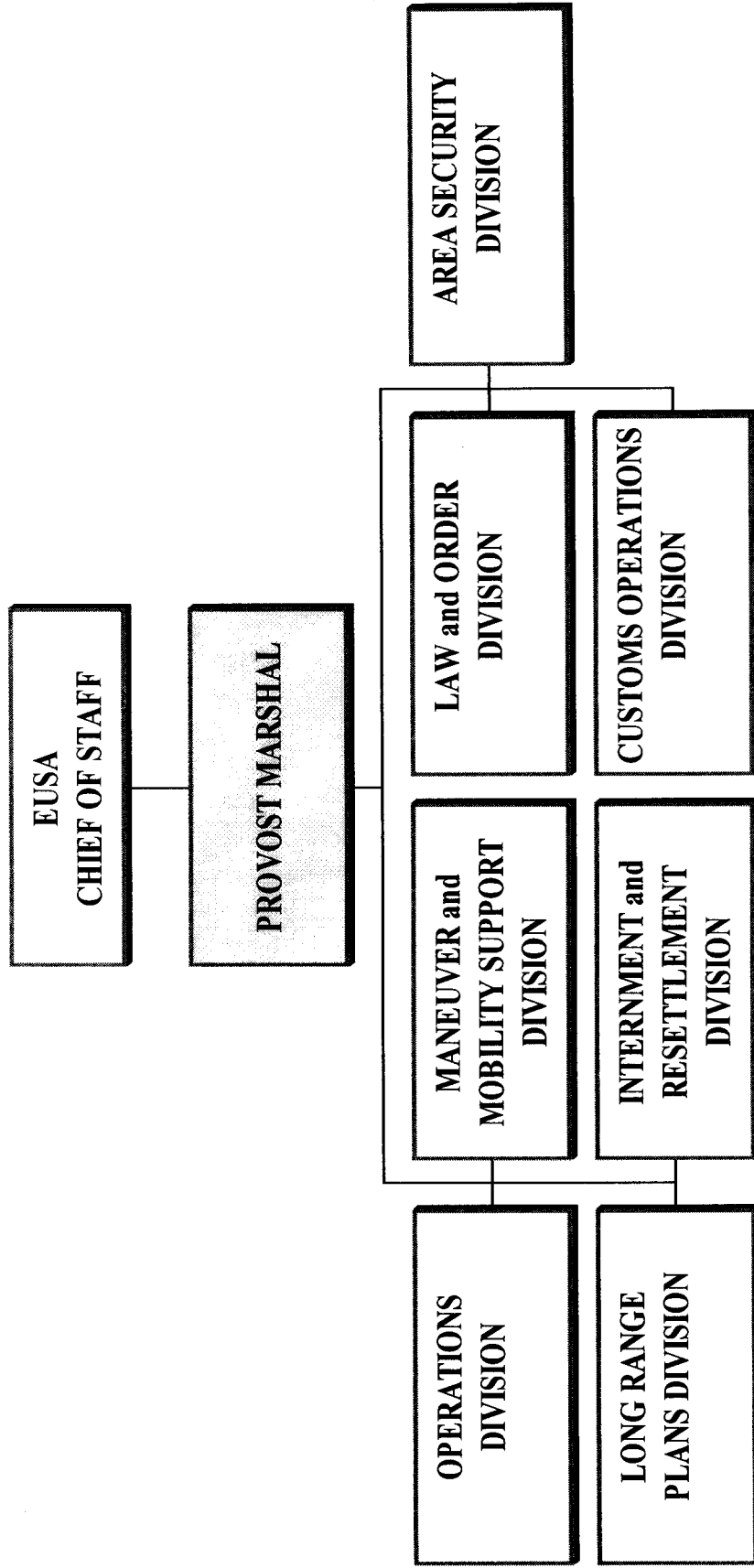
P	AR 27-1 AR 27-20	1	1	1
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**APPENDIX J**

**PROVOST MARSHAL**

**ORGANIZATION:** As shown on the organization chart.

**MISSION:** Eighth United States Army (EUSA) Provost Marshal (PM) advises the Commanding General (CG) on all matters pertaining to the operations and employment of EUSA military police (MP) assets. Coordinates MP operations theater-wide to protect and allow for freedom of movement of critical assets. Maintains status of all EUSA in-bound, assigned or attached MP units.



STAFF AGENCY: PROVOST MARSHAL		Staff Responsibilities	Action	References	Operations Applicability				
					Armistice	Contingency	War		
<b>PROVOST MARSHAL (EAPM, 738-6321)</b>									
	1. Advises the CG, EUSA on MP operations and capabilities and current MP employment.	P	FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	1	1	1	1		
<b>OPERATIONS DIVISION (EAPM-O, 736-7285 or 736-7286)</b>									
	1. Synchronizes all MP operations which are being planned, conducted or monitored by other PMO Branches	P	FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	1	1	1	1		
	2. Coordinates and monitors the reception, staging, onward movement, and integration (RSOI) of inbound MP units.	C	Internal SOPs TPFDD EUSA OPLAN	4	3	3	3		
	3. Plans, coordinates and monitors MP support to Joint Task Force (JTF) Noncombatant Evacuation Operations (NEO), Army Force (ARFOR).	C	FM 19-1, FM 19-4 EUSA OPLAN JTF NEO OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	3	2	2	2		

**EUSA Memo 10-1**

Staff Responsibilities		Action	References	Operations Applicability		
				Armistice	Contingency	War

4. Monitors the location, combat status and training of theater MP units.

P	FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	2	4	4
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**MANEUVER AND MOBILITY SUPPORT DIVISION (EAPM-MMS, 738-6348)**

1. Plans, coordinates and monitors the Maneuver and Mobility Support Operations.

P	FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	1	1	1
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2. Develops, plans and monitors implementation of theater policy regarding maneuver and mobility support operations and other MP operations in support of freedom of movement and security of lines of communications (LOCs).

P	FM 19-1, FM 19-4 EUSA OPLAN AR 190 series AR 190 series USFK 190 series EUSA 190 series Internal SOPs	2	3	3
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<b>STAFF AGENCY: PROVOST MARSHAL</b>		<b>Staff Responsibilities</b>			<b>References</b>			<b>Operations Applicability</b>			
		<b>Action</b>							<b>Armistice</b>	<b>Contingency</b>	<b>War</b>
3.	Coordinates for the Commander in Chief (CINC) Critical Convoy Security.	P				FM 19-1, FM 19-4 EUSA OPLAN Internal SOPs	3	2	2	2	2
4.	Coordinates main supply route (MSR) regulation/enforcement, route recons and surveillance.	P				FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	4	5	5	5	5
5.	Coordinates the security of critical LOCs.	C				FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	5	4	4	4	4
6.	Provides information and status of MSRs and other LOCs to EUSA and USFK staffs.	C				FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	6	6	6	6	6



**EUSA Memo 10-1**

STAFF AGENCY: PROVOST MARSHAL		References	Action	Operations Applicability		
Staff Responsibilities				Armistice	Contingency	War

**LAW AND ORDER DIVISION (EAPM-LE, 736-7286)**

Plans, coordinates and monitors law and order operations.

C      FM 19-1, FM 19-4  
EUSA OPLAN  
AR 190 series  
USFK 190 series  
EUSA 190 series  
Internal SOPs      1      1      1

**AREA SECURITY DIVISION (EAPM-AS, 738-6348)**

1. Plans, coordinates and monitors area security operations.

C      FM 19-1, FM 19-4  
EUSA OPLAN  
Internal SOPs  
AR 190 series  
USFK 190 series  
EUSA 190 series      1      1      1

2. Develops, plans and monitors implementation of policies regarding MP area security and force protection operations (physical security, combating terrorism, information security operations and personnel security).

P      USFK/EUSA  
Directives  
OPLAN 5027  
AR 190 series  
USFK 190 series  
EUSA 190 series  
USFK Reg 525-13      2      2      2

3. Coordinates mobile response force operations.

P      FM 19-1, FM 19-4  
EUSA OPLAN  
Internal SOPs      3      5      5

STAFF AGENCY: PROVOST MARSHAL		References	Operations Applicability		
Staff Responsibilities	Action		Armistice	Contingency	War

4. Coordinates security for movement of CINC Mobile CP.	C	FM 19-1, FM 19-4 EUSA OPLAN Internal SOPs	6	4	4
5. Coordinates MP support for critical facility security.	P	FM 19-1, FM 19-4 EUSA OPLAN Internal SOPs	5	3	3
6. Coordinates the use of Military Working Dog (MWD) in support of EUSA missions, facilitates training of MWD teams, and formulates and implements EUSA policies and procedures regarding MWDs.	P	AR 190-12 EUSA OPLAN Internal SOPs	5	6	6
<b>LONG RANGE PLANS DIVISION (EAPM-LRP, 736-7285)</b>					
1. Develops, plans, and monitors implementation of future plans and policies regarding MP support to theater operations.	P	FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	1	1	1
2. Monitors and evaluates MP support to long-range operational and contingency plans.	P	FM 19-1, FM 19-4 EUSA OPLAN AR 190 series USFK 190 series EUSA 190 series Internal SOPs	4	3	3

**EUSA Memo 10-1**

<b>STAFF AGENCY: PROVOST MARSHAL</b>			
<b>Staff Responsibilities</b>		<b>Action</b>	<b>References</b>
			<b>Operations Applicability</b>
			<b>Armistice</b>   <b>Contingency</b>   <b>War</b>

<p>3. Coordinates EUSA wartime plans with Republic of Korea Army (ROKA) MP and National Police Administration.</p>	C	<p>EUSA OPLAN USFK/EUSA Directives</p>	2	2	2
<p>4. Reviews, plans, develops and recommends changes to MP manpower and equipment structures and doctrine to meet wartime and peacetime requirements.</p>	P	<p>AR 570-2 AR 570-4 USFK/EUSA Directives</p>	3	4	4
<p><b>INTERMENT AND RESETTLEMENT DIVISION (EAPM-IR, 738-6348)</b></p>					
<p>1. Plans, develops, and monitors the implementation of internment and resettlement policies on sheltering, sustaining, guarding, protecting and accounting for enemy prisoners of war (EPW), civilian internees (CI), US military prisoners and dislocated civilians.</p>	C	<p>Wartime Host Nation Support (WHNS) Agreements USFK Reg 190-6</p>	1	1	1
<p>2. Plans, coordinates, and monitors internment and resettlement operations to include US captured EPW at ROKA permanent camps, logistical support, and transportation from collection points to theater temporary camps.</p>	P	<p>FM 19-1, FM 19-4 FM 19-40 EUSA OPLAN USFK Reg 190-6 Internal SOPs</p>	2	2	2
<p>3. Coordinates and monitors Article 5 Tribunals.</p>	C	<p>FM 19-1, FM 19-4 FM 19-40 EUSA OPLAN USFK Reg 190-6 Internal SOPs</p>	5	5	5

STAFF AGENCY: PROVOST MARSHAL		References	Operations Applicability		
Staff Responsibilities	Action		Armistice	Contingency	War

4. Plans, coordinates, and monitors MP support to dislocated civilian operations that affect US operations.	C	FM 19-1, FM 19-4 FM 19-40 EUSA OPLAN USFK Reg 190-6 Internal SOPs	4	4	4
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5. Coordinates and monitors US Military confinement operations. Monitors and reports the status of U.S. Military and US Status of Forces Agreement (SOFA) prisoners.	P	AR 190-5 AR 190-6 ROK/US SOFA	3	3	3
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<b>CUSTOMS OPERATIONS DIVISION (EAPM-C, 736-7286)</b> Coordinates pre-customs clearance inspections prior to redeployment of units to CONUS.	C	ROK-US SOFA UNC/USFK Reg 55-72 USFK Reg 55-73	1	1	1
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